

ANNUAL PROCUREMENT PLAN 2022-2023

Budget: Revenue
 Ministry/Division: Ministry of Science and Technology
 Agency: Officer of Chief Executive Officer, Bangabandhu Science and Technology Fellowship Trust
 Procuring Entity Name: Chief Executive Officer, Bangabandhu Science and Technology Fellowship Trust
 Code: 132011800

Code	Description of Procurement Packages Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd. Cost In Lac TK.	Issue RFQ/OTM	Proposal Opening	Proposal Evaluation	Approval	Signing of Contract	Remarks/ Total allocation (Lac Taka)
1	2	3	4	5	6	7	8	9	10	11	12	13	14
3255101	Computer Appliance	Number	Toner-50, Photo copy Toner-10, Key Board-12, Mouse-12, Mouse pad-12, Anti-Virus-10, Pen drive-20, HDMI cable-5, Speaker-2, SSD-2, Cable (Internet)-, Printer-2, RAM-2	Direct Purchase	Chief Executive Officer	GOB	1.00 (appr ox.)						Budget 1.00
3255102	Printing & Stationary (Other Monihari)	Number	Air Freshner-15, Aerosole-8, Tissue box-35, Toilet Tissue-30, Stapler-12, Stapler Pins-15(box), Ball pen-100, Red pen-30,	Direct Purchase/ RFQ	Chief Executive Officer	GOB	1.50 (appr ox.)						Budget 1.50

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for

4/11/22

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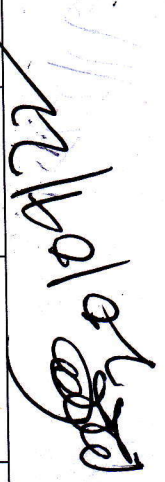
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File Binding-10, tape-30, Ocean gel Pen-20, Paper wt-20, Paper one-5, Rim offset paper A4 (80 GM)- 120 rim, Marker Pen-50, Pencil-60, Scale-12, Envelope-1000 (Big & small), Gum-20, Hand wash-40, Wheel-24, Savlon-24, Soap-40, Pencil Battery-24, Vim-15, Binding Clip-10 Box, Calculator-12 pcs, Fita-24 Role, Transparency folder-12, Clip folder-24, Knife-6, Anticutter-12, Stapler pin Remover-12, Punch Machine-10, Odonil-20, Scissors-6, Sharpner-24, Guard file-6.

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 20/09/22
 11/5/22

3211120	Telephone	Number	Fan-5 Telephone Set-1	Direct Purchase (Monthly bill payment- Govt. rate)	Chief Executive Officer	GOB	.20 (appr ox.)					Budget 0.20
3211127	Purchase of Book & Periodicals	Number	News paper-2, Rules of business-1, Bangla academy PPR & PPA-1, Service Rules-2, Delegation of Financial power-1, Others Books-3, Amar dekha noyachin, Osamapto Attojiboni, Amar Pita Mujib, etc.	Direct Purchase (Monthly bill payment- Govt. rate)	Chief Executive Officer	GOB	0.20 (appr ox.)					Budget 0.20
3211125	Circular & Advertisement	Number	2 Circular for Fellowship and 2 Circular for Recruitment	Direct Purchase	Chief Executive Officer	GOB	2.50 (appr ox.)					Budget 2.50
3211106	Entertainment Expenses	Number		Direct Purchase	Chief Executive Officer	GOB	1.75 (appr ox.)					Budget 1.75
3211102	Neat & Cleaning Materials	Number		Direct Purchase	Chief Executive Officer	GOB	.50 (appr ox.)					Budget .50
3211119	Postal (Administrative exp.)	Number		Direct Purchase (Govt. rate)	Chief Executive Officer	GOB	.10 (appr ox.)					Budget 0.10
4112310	Office compliances (tools & Machineries)	Number	Sofa set with tea table-1, Table-2, Computer Table-	Direct Purchase	Chief Executive Officer	GOB	5.00 (appr ox.)					Budget 5.00

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3257206	Honorarium	Number	2, Computer-2, Cabinet-2, Lock-5, Plate-10, Glass-10, Jug-2, Watch-2, Scanner-2	Direct Purchase	Chief Executive Officer	GOB	1.00 (appr ox.) per meeting	5..18	12.12.21	13.12.21	17.12.21	24.12.21	Budget 10.00
3632105	Information Communication Technology Grants	Number	Website development, Software development, Router-1, Projector-1 Led tv-48" Smart tv, Domain renewal fee	RFQ and Direct Purchase	Chief Executive Officer	GOB	4.00 (appr ox.)						Budget 4.00
3231301	In House training	Number	Training- 1	Direct Purchase	Chief Executive Officer	GOB	0.50 (appr ox.) per meeting						Budget .50
3211111	Seminar/Conference	Number	Seminar-2	Direct Purchase	Chief Executive Officer	GOB	7.00 (appr ox.)						7.00
3211135	Recruitment test	Number	Recruitment- 1	Recruitment Committee Purchase	Chief Executive Officer	GOB	4.00 (appr ox.)						Budget 4.00





